	Арј	ply	ing	Sc	ree	ner	Rul Refere	<b>ence</b> G	- PL	CO,	/Sup	opo	rt PLCO	
ł	Homepage				GFP /	Module			Plc	int Clear	ance		Schedule Workload	/Search
This guide demon Officer (Support P can be establishe before or during th	strates how to LCO). Inventor d to a Case. So ne establish Co	apply S y Sched creener ase proc	creener lules are Rules m cess. For	Rules to submitt ust be a a demo	line iten ed to Pla pplied to onstratior	ns on an ac int Clearar o accepted i on how to	ccepteo nce Offic d Invent o establi	d Inventor cers (PLC tory Sche ish a Case	ry Schedu O) from a dules bef e refer to	ule as a Pl I Contrac ore comp the PLCO	lant Cleard tor Propert pleting the Establish (	ince Offic y Manag establish Case trair	cer (PLCO) or Support Pla er and after they are acc Case process, the rules i ning.	nt Clearance epted a Case nay be applied
Roles	The role requ Plan Supp	uired to nt Cleard port Pla	apply Sc ance Off nt Clearc	creener ficer ance O	Rules to fficer	an accep	ted Inve	entory Sch	nedule in	the GFP I	Module.			
PLCO – Navigation	Workload. A	Iternativ arance - L earance Officer System 1 System 1 Sy	vely navi ookup - Do ) Sche Case Mest Tran Q Sear My C Search I oad disp will oper Inventor	gate to cumentation - edule Workload ster Request V cch Cart Results: blays all h the do ry Schedules that h sults	the GFP	module g	o to <b>Pla</b> es assign eener R tablished within 1 d	nt Cleara ned to the ules may days are displayed with	PLCO US be applie a clock loon.	er. Clickir ed.	nce Office	en link un	: <b>h.</b> der the Action(s) column	on an Accepted
	Schedule Reference Number	Contract Number	Location State	Line Item	Total Acquisition Cost	Termination 1	DoDAAC .	Document Status	Submitted Date	Processing Days	Action(s)			
	Filter	Filter	CA	Filter 2	Filter	Filter	Filter S0512A	Accepted	Filter 2020-11-02	Filter	± Open			
	05481 02008201024	20082040		-	100	Y	205424	Schmitted	2020.09.20	~	+ Create Case			
	06481-1012	1012	CA	1	50	N	S0512A	Accepted-	2020-08-20	85 🗸	● View			
	06481-102600	102600	VA	0	100	N	S0512A	Established to Case Submitted	2020-10-26	18 🕒	± Open			
	06481-100900	100900	CA	1	50	N	S0512A	Submitted	2020-10-27	17 🕓	± Open			
	06481-101301	101301	CA	0	6000000	N	S0512A	Submitted	2020-10-28	16 🕓	1 Open			
	06481-1112	1112	CA	0	100	Ν	S0512A	Submitted	2020-11-12	1	1 Open			
	Showing 1 to 7 of 7 entries										Previous 1 Next			

# Search Criteria:

On the Search Criteria screen check the Inventory Schedule and enter at least one input field then click the Search button. It is recommended to select Accepted as a Schedule Status to narrow the search results.

Please select the type of Plant Clearance Docum inventory Schedule Case Transfer Request	nent to search for: *				
Contract Number		Contract Order Number		Prime CAGE	
Case Number		Schedule Reference Numbe	r	Alternative Schedule Reference Number	
DoDAAC		Property Location CAGE Co	de	Schedule Status Accepted	~
Plant Clearance Officer First Name	Plant Clearan	ce Officer Last Name			
Date Submitted Start	Date Submitte	ed End	Date Established Start	Date Established End	
You are required to fill in at least one input fie	eld.				

The **Search Results** will display all Inventory Schedules assigned to PLCO users. Clicking the Open link under the Action(s) column on an Accepted Inventory Schedule will open the document where Screener Rules may be applied.

how 10 v entries												Previo	us 1 2 3	Next
Schedule Reference Number 🏼 👫	Case Number 🎼	Contract Number 1	Contract Order Number 🎵	Prime CAGE Code ↓î	Property Location CAGE Code	Property Location State	Line Item Count Jî	Total Acquisition Cost ↓î	Termination 1	Plant Clearance Officer I	Document Status 1	Submitted Date	Processing Days 1	Action (s)
Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter	
2AAE11234567890		FA488517P0002		2AAE1	1QU78	VA	1	500	No		Accepted	2020-09-01		👁 Viev
06481546762363456745		TESTFMSALLOCABLE		06481	1QU78	VA		1799.91	No		Accepted	2020-09-22		👁 Viev
06481-102600		102600		06481	1QU78	VA	2	100	No	-	Accepted	2020-10-26		1 Ope
06481-7858476437543		1110		06481	1QU78	VA	1	50	No		Accepted	2020-11-10		👁 Vie

Support Plant Clearance Officers are not directly assigned Inventory Schedules but are able to search and work them. Support PLCOs will have access to the GFP Plant Clearance - Search folder. Log into PIEE as a Support Plant Clearance Officer and access the GFP module. In the GFP module go to the GFP module go to **Plant Clearance > Plant Clearance Officer > Search**.

	Plant Clearance - Lookup -	Documentation -	
Support PLCO - Navigation	Support Plant Clearance Officer •	Q Search	operty!

## Search Criteria:

Rules –

Inventory

Schedule

On the Search Criteria screen check the Inventory Schedule and enter at least one input field then click the Search button. It is recommended to select Accepted as a Schedule Status to narrow the search results.

Support Plant Clearance Officer - Search	n Criteria					
Please select the type of Plant Clearance Doct inventory Schedule Case Transfer Request	ument to search for: *					
Contract Number		Contract Order Number		F	rime CAGE	
Case Number		Schedule Reference Number			Iternative Schedule Reference Number	
DoDAAC		Property Location CAGE Code		s	chedule Status Accepted	Ţ
Plant Clearance Officer First Name	Plant Clearance	Officer Last Name				
Date Submitted Start	Date Submitted	End	Date Established Start		Date Established End	_
You are required to fill in at least one input	field.					
Q Search						

The Search Results will display all submitted Inventory Schedules in any status. Clicking the Open link under the Action(s) column on an Accepted Inventory Schedule will open the document where Screener Rules may be applied.

Support Plant Clearan	ce Officer - S	earch Results - Inver	ntory Schedu	les										
Show 10 v entries												Previou	ıs 1 2 3	Next
Schedule Reference Number 🏼 🕫	Case Number ↓≛	Contract Number	Contract Order Number ↓↑	Prime CAGE Code ↓↑	Property Location CAGE Code	Property Location State	Line Item Count J1	Total Acquisition Cost	Termination 1	Plant Clearance Officer	Document Status	Submitted Date	Processing Days	Action (s)
Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter	
2AAE11234567890		FA488517P0002		2AAE1	1QU78	VA	1	500	No		Accepted	2020-09-01		1 Open
06481546762363456745		TESTFMSALLOCABLE		06481	1QU78	VA		1799.91	No		Accepted	2020-09-22		View
06481-102600		102600		06481	1QU78	VA	2	100	No		Accepted	2020-10-26		1 Open
06481-7858476437543		1110		06481	1QU78	VA	1	50	No		Accepted	2020-11-10		1 Open
1PJF2kelliweb2030		TEST	TEST	1PJF2	13499	IA	1	24	No		Accepted	2020-08-05		👁 View
06481kelliweb2031		KBFCON21R0001		06481	13499	IA	1	132	No		Accepted	2020-08-05		View
1														

may be changed dded to accepted Inventory Schedules before the Establish Case process by opening the accepted Inventory Schedule and updating the Screener Rules tab and saving. If the Inventory Schedule is ready to establish a Case, refer to the Establish Case as a PLCO training for more information. If no Screener Rules have been applied at this time they may be added, they are required before completing the Establish Case process.

Header Line Item Scre	ener Rules Documentati	on History		
Contract Information				
Contract Number Type	Contract Type	Contract Number	Contract Order Number	Prime CAGE
Cooperative Agreement	BOA/BPA	102600		06481
Inventory Schedule				
Total Acquisition Value				
100.00				
Header Information				
Schedule Reference Number	Alternat	ive Schedule Reference Nu	mber	
06481-102600				
Program Title	Scrap Li	st Terminatio	on Termination Doc	ket Number

Continue to the Screen Rules tab to review the line items and Screener Rules.

On the Screen Rules tab all line items on the Inventory Schedule will be listed. If Screener Rules were previously applied to the line items, they will appear in the Screener Rules column of the table. If there are already Screener Rules, they may be changed at this time by the PLCO or Support PLCO.

Contract														
Contract	nformation													
Inventory	Schedule													
Screener	Rules													
This scr	een allows you to app	ly screener rules	to line items in	n the inventory so	chedule.									
To appl	y a rule to selected line	e items, mark the	checkbox for	each line item, se	elect the	rule from the Scre	eener Rule	drop-down list, a	nd then	click Apply to Selected.				
To appl	a rule to all blank line								lank					
	v a fulle to all blank line	e items simultane	ously, select th	he rule from the S	Screener	Rule grop-down	list, and th	en click Apply to I	siank.					
To appl	/ a rule to ALL line iten	ms simultaneousl	v select the ru	he rule from the s	-down list	t. and then click A	Apply to All	en click Apply to I Note that any lir	e items	with a screener rule alrea	dv applied will be o	verwritten w	th the ne	ewly selected screer
To appl Press th	y a rule to ALL line iter.	ms simultaneouslines buttton at the l	ously, select the ru y, select the ru pottom to save	he rule from the S ule from the drop- e the Screener Ri	Screener -down list ules appli	Rule drop-down t, and then click # ied.	Apply to All	en click Apply to l . Note that any lir	e items	with a screener rule alrea	dy applied will be o	verwritten w	ith the n	ewly selected screen
To appl Press th	y a rule to ALL line iter ie Apply Screener Rule	e items simultaneously es buttton at the I	ously, select the ru y, select the ru pottom to save	he rule from the S ule from the drop- e the Screener Ru	Screener -down list ules appli	Rule drop-down t, and then click A ied.	Apply to All	en click Apply to l . Note that any lir	e items	with a screener rule alrea	dy applied will be o	verwritten w	ith the n	ewly selected screen
To appl Press th Select	y a rule to all blank link	e items simultaneousl ms simultaneousl es buttton at the l	ously, select the ru	he rule from the sule from the drop- e the Screener Ru	Screener -down list ules appli	Rule drop-down t, and then click A ied.	Apply to All	en click Apply to I	e items v	with a screener rule alrea	dy applied will be o	verwritten w	ith the n	ewly selected screer
To appl Press th Select	y a rule to an oralic finite iter	e items simultaneousl ms simultaneousl es buttton at the t	y, select the ru	he rule from the sule from the solute from the drop- te the Screener Ru	Creener -down list ules appli ≌ Apply	t, and then click A ied.	IIST, and th Apply to All	o Blank	e items v	with a screener rule alrea	dy applied will be o	verwritten wi	ith the n	ewly selected screen
To appl Press the Select	y a rule to an Urain him y a rule to ALL line iter te Apply Screener Rule	es buttton at the t	y, select the ru	the rule from the sule from the sule from the drop- e the Screener Ru	Screener -down list ules appli	t, and then click A ied.	Apply to All	o Blank	e items (	with a screener rule alrea	dy applied will be o	verwritten w	ith the n	Clear All App
To appl Press th Select Show 10	a rule to an Utarin init y a rule to ALL line iter te Apply Screener Rule entries	e terns simultaneous!	y, select the ru	he rule from the S ule from the drop- e the Screener Ru	Screener -down list ules appli	Rule drop-down t, and then click A ied.	Apply to All	o Blank	pank. e items v	with a screener rule alrea	dy applied will be o	verwritten w	ith the n	Clear All App Previous
To appl Press th Select Show 10 Select	entries     Line ID	I tens simultaneousli es buttton at the l	usiy, select tr y, select the ru pottom to save	tem Name	-down list ules appli	Rule drop-down t, and then click A ied. to Selected	List, and th Apply to All	o Blank	pank. e items v upply to <i>i</i>	with a screener rule alrea	dy applied will be o	verwritten w	ith the n	Clear Al App Previous Screener Rules
To appl Press th Select Show 10 Select	entries     Line ID     Filter	Items simultaneouslies buttton at the l         Image: Image simultaneouslies buttton at the l         Image simultaneouslies butttoneouslies buttton at the l	usiy, select the rupottom to save         usit         It	the rule from the 5 rule from the drop- e the Screener Ru	-down list ules appl C Apply	Rule drop-down t, and then click A ied. to Selected Item Desc.	E Apply to All	o Blank & /	spply to A	with a screener rule alrea	dy applied will be a	verwritten wi	ith the n	ewly selected screer Clear All Ap Previous Screener Rules Filter
To appl Press th Select Show 10 Select	entries  Line ID  Fitter  263802	Image: second	Jit I	tern Name Filter Orangesss	-down list ules appli C Apply	Item Desc.	C Apply to All	o Blank	spply to A	With a screener rule alrea	If Condition C Filter A	ode	Lt	Why selected screen     Otean All Ap     Previous     Screener Rules     Filter     O01 - Standard Scr

Apply Screener Rules – Screener Rules Tab

### Select a Screener Rules option from the dropdown:

- 001 Standard Screening (DoD for 20 days, followed by GSA for 26 days)
- 002 Special Screening (DoD for 20 days)
- 006 GSA-Only Screening (GSA for 26 days)
- 999 No Screening

#### Screener Rules

This screen allows you to apply screener rules to line items in the inventory schedule.

To apply a rule to selected line items, mark the checkbox for each line item, select the rule from the Scre

To apply a rule to all blank line items simultaneously, select the rule from the Screener Rule drop-down li

To apply a rule to ALL line items simultaneously, select the rule from the drop-down list, and then click Al

Press the Apply Screener Rules button at the bottom to save the Screener Rules applied.



# After selecting a Screening Rule click one of the three buttons:

- Apply to Selected Apply rules to selected line items, mark the checkbox for each line item.
- Apply to Blank Apply rules to all blank line items simultaneously (any unchecked line items).
- Apply to All Apply rules to ALL line items simultaneously.

Plant Clearance Off	icer - View Plant	Clearance Invent	ory Schedule					
Screener Rules set for s Header Line Item	selected line items.	es Documentatio	n History					
Contract Informat	tion							>
Inventory Schedu	lle							>
Screener Rules								
To apply a rule to To apply a rule to To apply a rule to Press the Apply S 001 - Standard Scr	selected line items, all blank line items ALL line items simu Screener Rules buttt eening (DoD for 20	mark the checkbox fr simultaneously, select altaneously, select the on at the bottom to sa days, followed by GS.	or each line item, select the t the rule from the Screener rule from the drop-down lis ive the Screener Rules appl	rule from the Screener Rule Rule drop-down list, and thu t, and then click Apply to All ied. to Selected	drop-down list, and then en click Apply to Blank. Note that any line items o Blank	click Apply to Selected. with a screener rule already ap	oplied will be overwritten with the n	ewly selected screener rule.
Show 10 V en	tries							Previous 1 Next
Select L	ine ID 🛛 🕸	Line No. 🗍	Item Name	Item Desc.	Demil Code ↓	Demil Integrity Code	Condition Code	Screener Rules
	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter
<b>√</b> 2	63802	1	Orangesss	gsshshsfsg			A	001 - Standard Screening
C Apply Screener Rule	es 🛛 🛞 Unaccept	Create Case	Download Excel	• Previous				

After reviewing/updating Screener Rules click the Apply Screener Rules button at the bottom of the page to save the Screener Rules applied. An info message will be displayed "Screener Rules have been applied to line items."

reener Rules h	ave been app	lied to line iter	ns.				
Header Li	ne Item S	Screener Rule	s Docur	nentation	History		
Contract Info	ormation						
Inventory So	hedule						
Screener Ru	les						
1113 301001							
To apply a	rule to selecte	ed line items, i	mark the che	ckbox for ea	ch line item,	select the	rule from the Scr
To apply a To apply a	rule to selecto	ed line items, i nk line items s	mark the che imultaneousl	ckbox for ea	ich line item, rule from th	select the	rule from the Scr Rule drop-down
To apply a To apply a To apply a To apply a	rule to selecto rule to all blan rule to ALL lir	ed line items, i nk line items s ne items simul	mark the che imultaneousi taneously, se	eckbox for ea ly, select the elect the rule	ich line item, rule from th from the dro	select the e Screener op-down lis	rule from the Scr r Rule drop-down st, and then click /
To apply a To apply a To apply a Press the A	rule to selecto rule to all blan rule to ALL lin apply Screene	ed line items, i nk line items s ne items simul r Rules buttto	mark the che imultaneousl taneously, se n at the botte	eckbox for ea ly, select the elect the rule om to save t	ich line item, rule from th from the dro ne Screener	select the e Screener op-down lis Rules appl	rule from the Scr r Rule drop-down st, and then click <i>i</i> lied.
To apply a To apply a To apply a Press the A	rule to selecto rule to all blan rule to ALL lin apply Screene	ed line items, i nk line items s ne items simul nr Rules buttto	mark the che imultaneousl taneously, se n at the botte	eckbox for ea ly, select the elect the rule om to save t	ich line item, rule from th from the dro ne Screener	select the e Screener op-down lis Rules appl	rule from the Scr r Rule drop-down st, and then click <i>i</i> lied.
To apply a To apply a To apply a Press the A	rule to selecter rule to all blau rule to ALL lin apply Screene rd Screening	ed line items, i nk line items s ne items simul r Rules buttto (DoD for 20 d	mark the che imultaneousl taneously, se n at the botte ays, followee	eckbox for ea ly, select the elect the rule om to save t d by GSA for	rule from the from the from the drone Screener	e Screener op-down lis Rules appl	rule from the Scr r Rule drop-down st, and then click <i>i</i> lied.
To apply a To apply a To apply a Press the A	rule to select rule to all blai rule to ALL lir vpply Screene rd Screening	ed line items, i nk line items s ne items simul nr Rules buttto (DoD for 20 d	mark the che imultaneously, se n at the botte ays, followed	eckbox for ea ly, select the elect the rule om to save t	ich line item, rule from th from the dru ne Screener	e Screener op-down lis Rules appl	rule from the Scr r Rule drop-down st, and then click <i>i</i> lied. y to Selected
To apply a To apply a To apply a Press the A 001 – Standa Show 10	rule to select rule to all blau rule to ALL lir apply Screene rd Screening entries	ed line items, i nk line items s ne items simul rr Rules buttto (DoD for 20 d	mark the che imultaneously, se n at the botto ays, followed	eckbox for ea ly, select the elect the rule om to save t	ich line item, rule from th from the dro ne Screener	select the e Screener op-down lis Rules appl	rule from the Scr r Rule drop-down st, and then click <i>i</i> lied. y to Selected
To apply a To apply a To apply a Press the A 001 - Standa Show 10 Select	rule to select rule to all blau rule to ALL lir Apply Screene rd Screening entries Line ID	ed line items, i nk line items s ne items simul rr Rules buttto (DoD for 20 d	mark the che imultaneously, se n at the botto ays, followed Line No.	eckbox for each ly, select the elect the rule or to save the by GSA for the formation of the same the	ich line item, rule from th from the dro ne Screener 26 ( > m Name	select the e Screener op-down lis Rules appl C Apply	rule from the Scr r Rule drop-down st, and then click / lied. y to Selected
To apply a To apply a To apply a Press the A 001 - Standa Show 10 Select	rule to select rule to all blau rule to ALL lir apply Screene rd Screening entries Line ID	ed line items, i nk line items s ne items simul r Rules buttto (DoD for 20 d	mark the che imultaneously, se n at the botto ays, followed Line No.	eckbox for each ly, select the elect the rule or to save the save	ich line item, rule from th from the dra ne Screener 26 C V m Name	select the e Screener op-down lis Rules appl C Apply	rule from the Scr r Rule drop-down it, and then click / lied. y to Selected

After applying Screener Rules to the line items and no more work is required at this time click the Previous button at the bottom of the screen on any tab to return the search result screen.

The Create Case process will be an available option for PLCO users at this time, refer to the Establish Case training as a PLCO.

Additionally, PLCO and Support PLCO users may also Unaccept the document and return it back to the submitted status in the assigned PLCO's Schedule Workload folder. From there the Inventory Schedule may receive more work or be rejected back to the imitating CPM user. If the document is rejected back to the CPM it will appear in their Schedule Workload folder and be resubmitted or voided.