PLCO/Support PLCO – Case Download

Reference Guide

| GFP Homepage | Plant Clearance | Plant Clearance Officer/Support Plant Clearance Officer | Search |

This user guide provides instructions for searching for and downloading a closed Plant Clearance Case PDF.
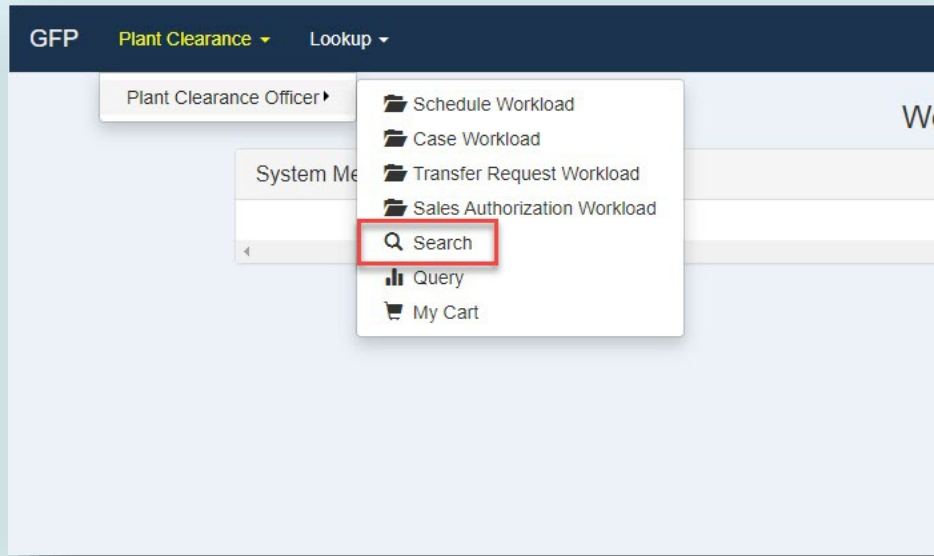
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GFP Role Access

The following GFP user roles have the ability to download Plant Clearance Case information in the GFP module.

GFP User Role	Role Access
• Plant Clearance Officer • Support Plant Clearance Officer	• Search a Plant Clearance Case Document • Download a Plant Clearance Case Document PDF

Navigation

Within the GFP module, navigate to the Plant Clearance > Plant Clearance Officer/Support Plant Clearance Officer dropdown menu and select the Search option.

Plant Clearance Officer - Search Criteria

Please select the type of Plant Clearance Document to search for: *

1
○ Inventory Schedule
◉ Case
○ Transfer Request
○ Sales Authorization

Contract Number	Contract Order Number	Prime CAGE

Case Number	Schedule Reference Number	Alternative Schedule Reference Number

PLCO DoDAAC	Property Location CAGE Code	Case Status **2**
		All Documents ⌄

Case Status dropdown options:
- All Documents
- Draft
- Established
- Closed

Plant Clearance Officer First Name	Plant Clearance Officer Last Name

Date Submitted Start	Date Submitted End	Date Established Start	Date Established End

You are required to fill in at least one input field.

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🔍 Search

1. Select the Case radio button to restrict the search to Case documents.
2. Select the 'Closed' option in the Case Status dropdown menu.
3. Select the Search button.

Downloading a Case PDF Document

Plant Clearance Officer - Search Results - Cases

Show [10 ▾] entries

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Case Number	Schedule Reference Number	Contract Number	Contract Order Number	Prime CAGE Code	Property Location CAGE Code	Property Location State	Line Item Count	Total Acquisition Cost	Termination	Plant Clearance Officer	Case Status	Date Established	Processing Days	Action(s)
Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter	
S0512A-003421	1QU78-44152800	WBT11111	1111	1QU78	1QU78	VA	5	58,700.00	Yes		Closed	2021-10-22	7	👁 View
S0512A-004121	1QU78-4560189665	WBT8888		1QU78	1QU78	VA	4	351,500.00	No		Established	2021-10-28	1	👁 View
S0512A-004421	1QU78-5058294346	WBT9999		1QU78	06481	CA	5	1,894,000.00	No		Established	2021-10-28	1	👁 View
S0512A-004221	1QU78-55471700239	WBT7777		1QU78	06481	CA	4	389,500.00	Yes		Established	2021-10-28	1	👁 View
S0512A-003521	1QU78-5610182999704	WBT22222		1QU78	1QU78	VA	5	119,500.00	No		Established	2021-10-25	4	👁 View
S0512A-003621	1QU78-8944185387213	WBT4444		1QU78	1QU78	VA	3	1,600,000.00	No		Established	2021-10-25	4	👁 View

Showing 1 to 6 of 6 entries

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⊕ Previous

On the Case Search Results page, select the View link in the Action(s) column for the desired Case document.

The user is navigated to the Plant Clearance Case document Header tab. Select the Download PDF button to download the Case PDF file to the local directory.

Case PDF information includes:
- Aggregation Summary
  - Item Description
  - Line Items
  - Acquisition Cost
  - Proceeds
  - Total Dispositions
  - Remarks
- Contract Information
  - Contract Number Type
  - Contract Number
  - Contract Order Number
  - Subcontract Number
- Case Information
  - Case Number
  - Date Submitted
  - Date Established
  - Date Closed
  - Total Acquisition Value
  - Termination Docket Number
  - Processing Days

- Header Information
  - Case Type
  - Schedule Reference Number
  - Property Type
  - Prime Contractor Cage
  - 1st Tier Subcontractor Info
  - 2nd Tier Subcontractor Info
  - Property Location Info
- Routing Information
  - Prime PLCO DoDAAC
  - PLCO Prime
  - Reassigned PLCO DoDAAC (latest PLCO DoDAAC only; do not display if not reassigned)
  - PLCO Cognizant (latest PLCO only; do not display if not reassigned)
- Line Item Information
  - Line Number
  - Item Name
  - Item Description
  - National Stock Number
  - Manufacturer CAGE
  - Part Number
  - Model Number
  - Unit of Measure
  - Quantity Dispositioned
  - Unit Acquisition Cost
  - Contractor ID
  - Disposition Code
  - Sale Number
  - Transfer Request Number
  - Serial Number
  - UII (Unique Item Identifier)
- Remarks