Intro



Welcome to Procurement Integrated Enterprise Environment (PIEE). This demonstration contains audio narrative. Please adjust your volume accordingly.

Step 1



This presentation provides an overview of the process of creating a DISA Telecom Credit Invoice.

	NF				User : Demo B Existent
567	Vendor Documentation	h Lookup Exit			
	Create Document				
	History Folder			Welcome to Wide Area Workflow (WAWF)!	
	Mylmroice History Folder		P	lease start by selecting one of the links from the menu above.	
	Rejected Receiving Reports Folder				
	Rejected Involces				
	Folder		Vendor Messages		
	Correction Required Folder		(2013-01-17 12:05:00) Syste	m: All Subject: Build Info Action Required! Message For: All Users	
	Documentation Required Folder		Renter	NO AND AND AN	
	Saved Documents		Build Date:	V 5.0.0 DBMB02_03	
	Folder		Application Server	Makhohan 9.0.5 Get 8.0.1811	
	Pure Edge Folder		HTTP Server	EM 85 90 0.5	
			Database:	Treposw	
			FTP/EDI Server.	Commodore	
			FTP/EDI Server Path:	caci_db/efpW/AWF_RA_sec/TestVersion600/FTPEDIDirectory	
			Operating System	Solaris 11	
			Status:	Preduction	
			Current Usage:	6.0.0 Testing	
		To begin dropdov	the creation of the DISA m. Next, click the Create (Telecom credit invoice, click on the "Vendor" menu dropdown, ar cursor over the "Vendor" menu Dacument link from the Vendor menu dropdown.	
		To begin dropdov	the creation of the DISA n. Next, click the Create I	Telecom credit invoice, click on the "Vendor" menu dropdown, or cursor over the "Vendor" menu Jacument link from the Vendor menu dropdown.	

To begin the creation of the DISA Telecom credit invoice, click on the "Vendor" menu dropdown, or cursor over the "Vendor" menu dropdown. Next, click the Create Document link from the Vendor menu dropdown.

Step 3

		Hear : Demo Buil
WAWF		Pinter Inter
User Vendor Documentation Lookup Exi		
Vendor - Create Document		
Contract Into		
10U78/114995056// V	Cooperative Agreement V 102271810600 Descent V 1011101000 N V	
* - Dansing Ealth		
- 1000000		
Pre-Populate Contract Number/Delivery Order		
Contract Number begins with Delivery Order beg	a ear. Besuel Submitted Date I Issuel Submitted Date End Populate From	
[+] Advanced Search Criteria for WAWF		
	The Vendor can create a WAWF document by selecting a CAGE Code/DUNS/DUNS+4 from the CAGE dropdown list and entering in the Contract Number and if applicable, the Delivery Order Number.	

The Vendor can create a WAWF document by selecting a CAGE Code/DUNS/DUNS+4 from the CAGE dropdown list and entering in the Contract Number and if applicable, the Delivery Order Number.

Step 4	
WAWF User State States	
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Contact Info	
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* • Real of 168	
/ Pre-Populate Contract Namber/Delivery Order	
Ly Advanced Search Citizen In WARF	
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Once the required fields are entered, click the Next button to continue.	
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Security & Privacy Accessibility Vendor Outstaner Support Government Customer Support FAQ	

Once the required fields are entered, click the Next button to continue.

Step 5

VSer : Protection Build
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Vendor - Create Document
Cartract - No color and another in 100 KTA.
Contractual Reference Procurement Kemifier Contract Number Type Contract Number Delivery Order CAGE DUNS 4 Extension Pay Official*
V Cooperative Agreement 1522151876569 1Qu78 11495606 102275
The Vender must enter Rev Official DeDAAC HO0911
The ventual must enter Pay Official Dublic Housest.
Net Press liter. http://www.inter.com/
Security & Privacy Accessibility Vendor Customer Support. Government Customer Support. FAQ

The Vendor must enter Pay Official DoDAAC HQ0811.

Step 6		
	WAWF	User : Demo Builder Existent Existentia
	User Vendor Dycumentation Lookup Exit	
	Vendor - Create Document	
	Centrect >> Pay DobAAC	
	N/C Threaded data and action to COL. Contract In Market and Action and Actio	
	Click the Next button to continue.	
	Text Process Text (Text)	
	Security & Privacy Accessibility Vender Customer Support Government Customer Support FAQ	

Click the Next button to continue.

Step 7

WAWF											User : Demo Builder Exister Existentia
User Yendor Docume	ntation Lookup Exit										
Create New Docume	nt										
Contract >> Pay DoDAAC	>> Document										
Contract Number	Delivery Order	Reference Procurement Identifier	CAGE Code	DUNS	DUNS + 4	Extension	Pay Official	Currency Code			
1822T518F0509			1QU78	114896066			182275	USD 🗸			
* - Required Fields											
				Selec	t Document to Cre	ate: *					
Invoice as 2-in-1 (Serv	tices Only)										
		The V	endor selects	Invoice as 1	2-in-1 (Servi	ices Only).	The DISA Te	lecom Credit I	nvoice is only		
		applic	able to the In	voice 2-in-3	. (Services C	only).					
Next Previous Reset	Help										
		Sec	urity & Privacy A	iccessibility V	endor Customer	Support Go	vernment Custor	ner Support FAQ			

The Vendor selects Invoice as 2-in-1 (Services Only). The DISA Telecom Credit Invoice is only applicable to the Invoice 2-in-1 (Services Only).

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Dica	creditin	VOICE
Disu	cicaiciii	VUICC

In the Control of Con									User : Demo Build
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Contract Nambolic - Induced Define Define DefineDefine Define Define Define Define Define Define De	Create New Docume	unt							
Contract Number Debrey Order Reference Procurement Monthler OVRS < 4	Contract >> Pay DoDAAC	>> Document							
12/15 UP CONTAINING 10/17 11 HINKING 11/27 HIN	Contract Number	Delivery Order	Reference Procurement Identifier	CAGE Code	DUNS + 4	Extension	Pay Official C	urrency Code	
* - fraged Frask * Device ar 2 h.1 (Service Day) Click the Next button to continue.	1822T518F0509			1QU78	114896066		182275	USD ¥	
Anguned Hale Minorize as 2 is 1 (Envices Only) Click the Next button to continue.									
Sition Document to Content." X Invokes as 2 in 1 (Services Only) Click the Next button to continue.	* - Required Fields								
Window as 2 in 1 (Services Odd)					Select Document to Co	reate: *			
Click the Next button to continue.	Invoice as 2-in-1 (Ser	vices Only)							
Click the Next button to continue.									
Click the Next button to continue.									
Click the Next button to continue.									
Click the Next button to continue.									
					Click the Next butto	on to continue.			

Click the Next button to continue.

Step 9

AWF								User : WAWF Ve Printer P
er Vendor Documentatio	n Lookup Exit							10000
ndor - Invoice 2-in-1								
ntract >> Pay DoDAAC >> Do	cument >> Routing							
FO: Unable to retrieve PDS XM	L from EDA. The PDS XML wa	s not found in EDA.	Defenses Decement Identifier	CACE Code	DINE	DUNE	Entenning	Day DaDAAC
22T518E0509	Delivery Order		Reference Procurement identifier	05481	039134218	DONSTA	Extension	1822T5
Required Fields, Date = YYYY fective Date	MMOD Issue By DoDAAC	Admin DoDAAC *						
ip From Code / Extension								
			The Routing page is displayed. Er	nter the Contract Admi	1 DODAAC.			
			Colortation Marit Investigation					
			Select the Next bu	contro continue.				
xt Previous Reset I	lelp							
		Onerviter	Drivery Association Mander Custor		0	510		

The Routing page is displayed. Enter the Contract Admin DoDAAC. Select the Next button to continue.

Step 10

AWF					
er Vendor Documentation Loo					
ndor - Invoice 2-in-1 ntract >> Pay DoDAAC >> Document Header	The Data Capture tabs are of Note: The Invoice Date has than the Invoice Date pre-p	lisplayed with the Header tab been pre-populated from the opulated from the WAWF sy	o as the Active tab. e WAWF system serve stem server may caus	r. Changing the Invoice Date to a dat e processing issues within the entitle	e that is greater ment system.
ARNING: The Invoice Date has been pre-p	opulated from the WAWF system server.				
gle " = Required Fields on Submit; double ""	= Required Fields on Submit, saving draft	document, and tabbing; dagger [†] = Condition	ionally Required.	CACE Code/Ent	Des De DAAC
822T518F0509	building black	Telefence i rocurement identifier	Checare Date	06481	182215
ontract Number Type	Invoice Number **	Invoice Date * (WAWF System Server Date)	Final Invoice *	Communication Service Authorization (CSA)	
ooperative Agreement		2025/01/10	•		
hipment Number **	Shipment Date *	Final Shipment *			
ER	YYYYMMDD 🔢	~			
illing/Account Number	Service Period From Date *	Service Period To Date *	Invoice Credit Type		
	YYYYMMDD .	YYYY/MMDD	~		
urrency Code	Document Total (\$)				
SD					
	The Service Period Fro	m and Service Period To date	es are mandatory, and	must fall within the same calendar n	nonth. The Service
	Period From date mus	t be equal to or prior to the S	ervice Period To date.		
	movi				
ibmit Save Draft Document Previous	meip				

The Data Capture tabs are displayed with the Header tab as the Active tab.

Note: The Invoice Date has been pre-populated from the WAWF system server. Changing the Invoice Date to a date that is greater than the Invoice Date pre-populated from the WAWF system server may cause processing issues within the entitlement system. The Service Period From and Service Period To dates are mandatory, and must fall within the same calendar month. The Service Period From date must be equal to or prior to the Service Period To date.

Step 11

AWF					User : WAWF Vendor Printer Friendh
ser Vendor Documentation Looku	p Exit				
endor - Invoice 2-in-1					
ontract >> Pay DoDAAC >> Document >>	Routing >> Data Capture				
Header Addresses Comments	Line Item Attachments	Nisc. Amounts Preview Do	cument		
WARNING: The Invoice Date has been pre-pop	pulated from the WAWF system server.				
ngle " = Required Fields on Submit; double ** =	= Required Fields on Submit, saving draft	document, and tabbing; dagger ⁺ = Condit	ionally Required.		
Contract Number	Delivery Order	Reference Procurement Identifier	Effective Date	CAGE Code/Ext.	Pay DoDAAC
1822T518F0509				06481	1822T5
Contract Number Type	Invoice Number **	(WAWF System Server Date)	Final Invoice *	Communication Service Authorization (CSA)	
Cooperative Agreement		2025/01/10	~		
Shipment Number **	Shipment Date *	Final Shipment*			
SER	YYYYMM0D	~			
Billing/Account Number	Service Period From Date *	Service Period To Date *	Invoice Credit Type		
	YYYYMWDD 🖪	YYYYMMDD 🖪	~		
Currency Code	Document Total (\$)				
USD The Save Draft Documen user to save the documen	t button is available on ever it in its current state and eit	y tab. The Vendor can save a ner continue working on it o	in incomplete docume r come back to it at a la	nt by clicking this button. The Save ar ater time.	d Continue functionality allows the
submit] Save Draft Document Previous	Help				

The Save Draft Document button is available on every tab. The Vendor can save an incomplete document by clicking this button. The Save and Continue functionality allows the user to save the document in its current state and either continue working on it or come back to it at a later time.

Step 12

WAWF						User : WAWF Vendo Printer Friend
User Vendor Documentation Look	up Exit					10.000.0000
Vendor - Invoice 2-in-1						
Contract >> Pay DoDAAC >> Document >	Routing >> Data Capture					
Header Addresses Comments	Line Item Attachments	Nisc. Amounts Preview Do	cument			
WARNING: The Invoice Date has been pre-p	opulated from the WAWF system server.					
Contract Number	 Required Fields on Submit, saving draft Delivery Order 	Reference Procurement Identifier	Effective Date	CAGE Code/Ext.	Pay DoDAAC	
1822T518F0509				06481	1822T5	
Contract Number Type	Invoice Number **	Invoice Date * (WAWF System Server Date)	Final Invoice *	Communication Service Authorization (CSA)		
Cooperative Agreement		2025/01/10	~			
Shipment Number **	Shipment Date *	Final Shipment*				
SER	YYYYMMDD .	•				
Billing/Account Number	Service Period From Date *	Service Period To Date *	Invoice Credit Type			
	YYYYMM0D	YYYY/MM/DD	`			
Currency Code	Document Total (\$)					
USD			Outage Credit			
			Administrative Adjustment			
	The Mender and	an all as an data dita fa ana attana an		I a la sta de a la sala a Casada Tarras		
	Outore Credit or	Administrative Adjustment	Ensure all coloctions a	re accurate before proceeding		
	Outage credit of	Automistrative Aujustment.	crisure all selections a	re accurate before proceeding.		
Submit Save Draft Document Previous	Help					
	Socurity	Brivacy Accossibility Manda	Customor Support	wommont Customor Support EAO		

The Vendor enters all required information on the Header page and selects the Invoice Credit Type: Outage Credit or Administrative Adjustment. Ensure all selections are accurate before proceeding.

Step 13

VAWF						User : WAWF
ser Vendor Documentation Loo	kup Exit					
endor - Invoice 2-in-1						
outing >> Data Capture						
Header Addresses Comments	Line Item Attachments	Nisc. Amounts Preview Do	cument			
INFO: Saved as of: 2025/01/10 22:51:32 Do WARNING: The Invoice Date has been pre-	cument will be removed from a saved statu populated (again) from the WAWF system s	s after 7 day(s) and any data will be lost. lerver. Changing it may cause processing i	ssues with the entitlement system	L.		
ngle * = Required Fields on Submit; double Contract Number	** = Required Fields on Submit, saving draf Delivery Order	t document, and tabbing; dagger T = Condi Reference Procurement Identifier	tionally Required. Effective Date	CAGE Code/Ext.	Pay DoDAAC	
1822T518F0509	,			06481	1822T5	
Contract Number Type	Invoice Number **	Invoice Date * (WAWF System Server Date)	Final Invoice *	Communication Service Authorization (CSA)		
Cooperative Agreement	INV1650	2025/01/10	N¥	CSA123456789012345		
Shipment Number **	Shipment Date *	Final Shipment*				
SER 1654	2018/12/19	N¥				
Billing/Account Number	Service Period From Date *	Service Period To Date *	Invoice Credit Type			
	2018/12/01	2018/12/20	Administrative Adjustment 🗸			
Currency Code	Document Total (\$)					
USD	-2500.00					
		Click the Addresses	Tab to go the Address	es page.		
Submit Save Draft Document Previou	s Purne Help					
(The second sec						

Click the Addresses Tab to go the Addresses page.

AWF	ian Lookun	Eve	User : Den	no Builder
endor - Invoice 2-in-1				
ontract >> Pay DoDAAC >> D	ocument >> Re	uting >> Data Capture		
Header Addresses C	Comments Li	se Item Attachments Ninc. Amount	a Preview Document	
WARNING. The Invoice Date ha	is been pre-popul	ded from the WAWF system server.		~
Pavee: 1QU78		DUNS: 114896056	DUNS+4: Extension:	- 1
* Pays	ee Name 1: 🖸	ACI, INC FEDERAL		- 1
Paye	ee Name 2:			- 1
Pays	ee Name 3:			- 1
	Address 1: 1	376 NEWBROCK DRIVE		- 1
	Address 2:		The Addresses tab is displayed.	- 1
	Address 3:		The Vendor can use this tab to view or edit the address information.	- 1
,	Address 4:			_
	City: 🖸	HANTILLY	Based on the routing location codes entered, WAWF will pre-populate the address	- 1
	Country: 🙂	SA	information for each of the location codes onto the document.	- 1
Administered By DoDAAC- 9	\$05124			- 1
* Act	tivity Name 1:	DOMA LOS ANGELES	The CAGE Code information is pulled from the Central Contractor Registration (CCR)	- 1
Act	tivity Name 2:		and DoDAAC information is pulled from the Defense Automatic Addressing System	- 1
Act	tivity Name 3:		(DAAS).	
	Address 1:	10111 PLUMMER STREET		
	Address 2:	BLDG 10 2ND FLOOR		
	Address 3:			
	Address 4:	NORTH HULS CA 91343-2036		
	City:	NORTHHELS	State: CA Zip Code: 91343-2036	
	Country:		Military Location Description:	
Service Accestor DoDA&C /	Ext - 1831 CX			
Act	tivity Name 1:	STAMP EXHIBITIONS		
Act	tivity Name 2:			
abriit Save Draft Document	Help			

The Addresses tab is displayed.

The Vendor can use this tab to view or edit the address information.

Based on the routing location codes entered, WAWF will pre-populate the address information for each of the location codes onto the document.

The CAGE Code information is pulled from the Central Contractor Registration (CCR) and DoDAAC information is pulled from the Defense Automatic Addressing System (DAAS).

Step 15

WAWF						User : Demo Builder Pinke Friendle
User Vendor Documentation Looku	ip Exit					
Vendor - Invoice 2-in-1						
Contract >> Pay DoDAAC >> Document >>	Routing >> Data Capture					
Header Addresses Comments	Line Item Attachments	Nisc. Amounts Preview Document				
WARNING: The Invoice Date has been pre-po * = Required Fields	pulated from the WAWF system server.					^
Payee: 1QU78	DUNS: 1148960	66	DUNS + 4:	Extension:		
* Payee Name 1:	CACI, INC FEDERAL					
Payee Name 2:						
Payee Name 3:						
Address 1:	14370 NEWBROOK DRIVE					
Address 2:						
Address 3:						
Address 4:						
City:	CHANTILLY		State: VA		Zip Code: 20151	
Country:	USA	Military Location Description:				
Administered By DoDAAC: \$0512A						
* Activity Name	1: DOMA LOS ANGELES	The Vendor can navigate to the Co	mments page by clicking	the Comments tab.		
Activity Name	2:					
Activity Name	3:					
Address	1: 10111 PLUMMER STREET					
Address	2: BLDG 10 2ND FLOOR					
Address	3:					
Address	4: NORTH HILLS CA 91343-2036					
CR	y; NORTH HELS		State: CA		Zip Code: 91343-2038	
Country	y:	Military Location Description:				
Service Acceptor DoDAAC / Ext.: 183LC	x					
* Activity Name	1: STAMP EXHIBITIONS					
Activity Name	2:					~
Sabesit Save Draft Document Help						
		Security & Privacy Accessibility V	endor Customer Support Govern	ment Customer Support FAQ		

The Vendor can navigate to the Comments page by clicking the Comments tab.

Step 16

AWF				User : Demo Buil
r yendor bycomentation Lookup Ex	ot			
tract >> Pay DoDAAC >> Document >> Routin	ng >> Data Capture			
feader Addresses Comments Line It	teen Attachments Ninc. Amounts Preview Do	current		
ARNING: The Invoice Date has been pre-populated	from the WAWF system server.			
Towners for involve		Initiator Comments		
		v		
	The Comments page is displayed. This t	ab allows the Vendor to enter further instructions or	comments.	

The Comments page is displayed. This tab allows the Vendor to enter further instructions or comments.

Step 17

AWF		User : Demo Build Painte Line
er Yendor Dycumentation Lookup Exit		
ndor - Invoice 2-in-1		
ntract >> Pay DoDUAC >> Document >> Routing >> Dat	apture	
ARNING The Invoice Date has been pre-oppulated from the 1	ALE STATE AND A ST	
	Initiator Comments	
Comment for invoice.		
	Ÿ	
	The Vendor can navigate to the Line Item page by clicking the Line Item tab.	
besit Save Draft Document Help		

The Vendor can navigate to the Line Item page by clicking the Line Item tab.

WAWF									User : Demo Builder
User Vendor Dgo	umentation Lookup Exit								
Vendor - Invoice 2	-in-1								
Contract >> Pay DoDA	AC >> Document >> Routing >> Data (Capture							
Header Addres	es Comments Line Item	Attachments Mi	sc. Amounts Preview	Document					
AAI SDN	Date has been pre-populated from the WA ACRN	WF system server.							
		clear							
At least one Line Item is n	equired								
Line Item Details									
Item No.	Product/Service ID	Qualifier	Qty. Shipped	Unit of Measure	UofM Code	Unit Price (\$)	Amount (\$)	Actions	
								A00	
		The Line	them many is disc	laund. The Vender ali	ales also A stat limbra				
		ine Line	item page is disp	layed. The vendor cli	cks the Add link t	o add a Line Item.			
Saberit Sava Death Da	current linin								
Contract (Same Contract Co			Constitut & Dais	ana Aonandilla Mondard	Puolomos Pueneat - Co	unmered Customer Cust	EAO		

The Line Item page is displayed. The Vendor clicks the Add link to add a Line Item.

Step 19

WAWF				User : Demo Builder
User Vendor Documentation	Lookup Exit			LinkLinks
Vendor - Invoice 2-in-1				
CLINISLIN ACRIN				
item No. **	Ine terr, coube ** = Required Fields when saving line item, saving Product/Service ID *	draft document, and laborg.	Product/Service ID Qualifier *	
			•	
Qty. Shipped *	Unit of Measure *	Unit Price (\$) *	Amount (\$)	
	Auto Complete			
IAA	SDN	ACRN	PR Number	
Description *				
		^		
		~		
		The CLIN/SLIN page is displa	have	
		the centy sent page is dispit	yea.	
Sava CLINISLIN Sava Peak Docume	ant President Nets			
Ane tran bottine				
		Security & Privacy Accessibility Vendor Customer Supp	ort Government Customer Support FAQ	

The CLIN/SLIN page is displayed.

Step 20

				Dinker
r yendor Dycomentation	n Lookup Exit			
ndor - Invoice 2-in-1				
ACRN ACRN				
a * - Remitted Fields when sovie	inn line damy chuddie ** = Benvirod Fields when sovies line Bern, sovies d	hall document and labling		
m No. **	Product/Service ID *		Product/Service ID Qualifier *	
01	1234567890123		A3 - LOCALLY ASSIGNED NUMBER *	
y. Shipped *	Unit of Measure *	Unit Price (5) *	Amount (\$)	
	EA-EACH	50.00	-2.500.00	
u	SDN	ACRN	PR Number	
scription *				
scription of items.				
		~		
To create a cre	edit on the DISA Telecom Credit Invoice,	the Vendor must enter a negative value f	for Quantity Shipped and a positive value for Unit Price. Ensure all entr	ries match the
To create a cre	edit on the DISA Telecom Credit Invoice, Is.	the Vendor must enter a negative value f	for Quantity Shipped and a positive value for Unit Price. Ensure all entr	ries match the
To create a cre contract detail	edit on the DISA Telecom Credit Invoice, Is.	the Vendor must enter a negative value f	or Quantity Shipped and a positive value for Unit Price. Ensure all entr	ries match the

To create a credit on the DISA Telecom Credit Invoice, the Vendor must enter a negative value for Quantity Shipped and a positive value for Unit Price. Ensure all entries match the contract details.

Step 21

VAWF				User : Demo Builde
jser <u>V</u> endor Documentatio	on Lookup Exit			
endor - Invoice 2-in-1				
CLINISLIN ACRIM				
inde * - Remitted Fields when sou	uine line Berry chudde ** - Renaized Fields when sevine line Berry sevin	a deal document and labilities		
item No. **	Product/Service ID *		Product/Service ID Qualifier *	
0001	1234567890123		A3 - LOCALLY ASSIGNED NUMBER *	
Qty. Shipped *	Unit of Measure *	Unit Price (S) *	Amount (5)	
-50	EA-EACH	50.00	-2,500.00	
AAI	SDN	ACRN	PR Number	
Jescription *				
	Af	ب er entering all mandatory fields, the Vendor	clicks the ACRNs tab.	
	_			
ere CUNISLIN Seve Even Doc	ument Protoca Itely			

After entering all mandatory fields, the Vendor clicks the ACRNs tab.

Step 22		
	WAWF	User : Demo Builder
	User Vendor Dycumentation Lookup Exit	
	Vendor - Invoice 2-in-1	
	CLINSIN ACION	
	Item No. CLIN Answer (\$) ACRN Amount (\$) Difference (\$)	
	80012,590.00 0.002,590.00	
	Action Automatical and Actions	
	The Accounting Classification Reference Number (ACRN) page is displayed.	

The Accounting Classification Reference Number (ACRN) page is displayed.

Save Draft Document Help

Step 23

WAWF	User : Demo Builde Taika raina
User Vendor Dycumentation Lookup Exit	
Vendor - Invoice 2-in-1	
CLINSLN ACRN	
Item No. CLIN Amount (\$) ACRN Amount (\$) Difference (\$)	
0001 -2,500.00 0.00 -2,500.00	
Add ACRN	
UPON COMPLETION OF WORK IN THIS AREA, CLICK ON ANOTHER TAB FOR FURTHER ACTION.	
	To add an ACRN click the Add ACRN link.
Save Draft Document Help	
Sec	curity & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

To add an ACRN click the Add ACRN link.

WAWF	User : Demo Builder
User Yeedor Dgoumentation Lookup Exit	
Vendor - Invoice 2-in-1	
CLINSLIN ACPO	
Term No. C1 IN Amount (5). ACDN Amount (5). Difference (5)	
0001 -2.550.00 -2.598.00 0.00	
ACEN Amount (5) Actions	
A - 2500.00 Delete ACRN	
Adi ACRN	
APTAL GARPLE DAR OF HUMA IS THE PARA, LAUKA WA PAULITER TAR FUN FUNCTION.	
Fields for ACRN and Amount will become available. The Vendor enters the ACRN and the ACRN price from the contract. The	
difference between the CLIN Amount and the ACRN Amount must be \$0.00.	
Save Skell Document	
Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ	

Fields for ACRN and Amount will become available. The Vendor enters the ACRN and the ACRN price from the contract. The difference between the CLIN Amount and the ACRN Amount must be \$0.00.

Step 25

WAWF	User : Demo Builder
User Vendor Dgcumentation Lookup Exit	
Vendor - Invoice 2-in-1	
CLINISLIN AOBH	
Item No. CLIN Amount (\$) ACRN Amount (\$) Difference (\$)	
0001 -2,500.00 2,500.00 -5,000.00	
ACRN Amount (\$) Actions	
Add ACRN	
UPON COMPLETION OF WORK IN THIS AREA, CLICK ON ANOTHER TAB FOR FURTHER ACTION.	
	The Vendor returns to the CLIN/SLIN page by clicking the CLIN/SLIN tab.
Saue Droft Document Help	
	Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

The Vendor returns to the CLIN/SLIN page by clicking the CLIN/SLIN tab.

Step 26

					User : Demo Bui
ser Vendor Documentation	Lookup Exit				
endor - Invoice 2-in-1					
CLIN/SLIN ACRNs					
gle * = Required Fields when saving	line item, double ** = Required Fields when saving line Deschart Resolve ID *	tem, saving draft document, and tabbing.		Brockest Femiles ID Confiller 1	
1001	1234542380123			A1. LOCALLY ASSIGNED NUMBER	
to Shinend !	Halt of Manager 1		it Dalam (B) *	Amount (5)	
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<u>v</u>	EA-EACH	100		2,000 00	
AJ	SON	AC	RN	PR Number	
ascription *					
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			~		
	The CLIN/SLIN page is displ	ayed, the Vendor can save the	Line Item information	by clicking the Save CLIN/SLIN button.	
	The CLIN/SLIN page is disp	ayed, the Vendor can save the	2 Line Item information	by clicking the Save CLIN/SLIN button.	
	The CUN/SUN page is disp	ayed, the Vendor can save the	Line Item information	by clicking the Save CLIN/SLIN button.	
	The CLIN/SLIN page is disp	ayed, the Vendor can save the	• Line Item information	by clicking the Save CLIN/SLIN button.	

The CLIN/SLIN page is displayed, the Vendor can save the Line Item information by clicking the Save CLIN/SLIN button.

Step 27

WAWF									User : Demo Builder Exister Existentia
User Yendor	Dgcumentation Lookup Exit								
Vendor - Invoi	ce 2-in-1								
Contract >> Pay I	DoDAAC >> Document >> Routing >> Dat	ta Capture							
Header A	ddresses Comments Line Item	Attachments	Nisc. Amounts Previe	w Document					
WARNING: The In	woice Date has been pre-populated from the 1	NAWF system server.							
INFO: The ACRN	Amount for ACRN 'AA' for Line Item '0001' wa	is updated to the Line Re	n Amount						
AAI 3	ON ACION	class							
At least one Line Ite	m is required								
Line Item Deta	ulls								
Item No.	Product/Service ID	Qualifier	Qty. Shipped	Unit of Measure	UofM Code	Unit Price (\$)	Amount (\$)	Actions	
0001	123456/030123	765	-50	E.ach	EA	50.00	-2,500.00	COR Delete	
The Li	ne Item page is displayed	with the upda	ted item. The Vendo	r may add anothe	r Line Item by click	ing the Add link and	repeating the p	procedures.	
Salest Save Dr	art Document Help								
			Security & Pt	ivacy Accessibility Ve	endor Customer Support	Government Customer S	upport FAQ		

The Line Item page is displayed with the updated item. The Vendor may add another Line Item by clicking the Add link and repeating the procedures.

ser Vendor Docume	entation Lookup Exit									
endor - Invoice 2-in	n-1									
ntract >> Pay DoDAAC	>> Document >> Routing >> Dat	ta Capture								
ABNING The Invoice Dat	te has been me considered from the '	WWWF system server	HILL PERMIT	CH COLUMN						
NFO: The ACRN Amount fi	for ACRN 'AA' for Line Item '0001' via	as updated to the Line Nem	Amount							
AI SDN	ACRN	char								
east one Line item is requi	aneg									
an No.	Product/Service ID	Qualifier	Oty, Shinned	Unit of Measure	LlofM Code	Unit Price (\$)	Amount (S)	Actions		
101	1234567890123	A3	-50	Each	EA	50.00	-2,500.00	Edit Delete		
								Add		
									_	
	The Vender of	n adit as dalates		account by aliabian the	o Edit or Doloto li	ake under the Actio	os boading			
	The Vendor ca	n edit or delete	e Line Items as nece	essary by clicking th	e Edit or Delete lir	nks under the Action	ns heading.			
	The Vendor ca	n edit or delete	Line Items as nece	essary by clicking th	e Edit or Delete lir	nks under the Action	ns heading.			
	The Vendor ca	n edit or delete	Line Items as nece	essary by clicking th	e Edit or Delete lir	nks under the Action	ns heading.			
	The Vendor ca	n edit or delete	Line Items as nece	essary by clicking th	e Edit or Delete lir	nks under the Action	ns heading.			
	The Vendor ca	n edit or delete	Line Items as nece	essary by clicking th	e Edit or Delete lir	nks under the Action	ns heading.			
	The Vendor ca	ın edit or delete	e Line I tems as nece	essary by clicking th	e Edit or Delete lir	nks under the Action	ns heading.			
	The Vendor ca	n edit or delete	e Line I tems as nece	essary by clicking th	ee Edit or Delete lir	nks under the Action	ns heading.			
	The Vendor ca	n edit or delete	Line Items as nece	essary by clicking th	ie Edit or Delete lir	nks under the Action	ns heading.			
	The Vendor ca	n edit or delete	the litems as nece	essary by clicking th	e Edit or Delete lir	nks under the Action	ns heading.			
	The Vendor ca	n edit or delete	: Line Items as nece	essary by clicking th	ie Edit or Delete lir	nks under the Action	ns heading.			

The Vendor can edit or delete Line Items as necessary by clicking the Edit or Delete links under the Actions heading.

Step 29

NAWF									Use
ser <u>Y</u> endor Dgcs	mentation Lookup Exit								
endor - Invoice 2	-in-1								
intract >> Pay DoDA	IC >> Document >> Routing >> Data	a Capture							
Header Address	es Comments Line Item	Attachments	Nisc. Amounts Preview	Document					
ARNING: The Invoice IFO: The ACRN Amou	Date has been pre-populated from the W st for ACRN 'AA' for Line item '0001' was	AWF system server. updated to the Line Bern	Amount						
AAJ SDN	ACRN								
		clear							
least one Line Item is re	quired								
ine Item Details									
Item No. 1001	Product/Service ID 1234567890123	Qualifier	Qty. Shipped	Unit of Measure Each	UolM Code FA	Unit Price (\$) 50.00	Amount (5)	Actions Edit Delete	
								Add	
		_							
		-							
		ine	e vendor can click tr	e Attachments tab	to navigate to the	e Attachments page			
		_							
abrait Save Draft Doo	ument Help								
	and the state		Country & Dri	unar Annanikithe Mar	adar Cuntomor Comment	Coursement Curtemor F	unnert FAO		
			Socurity & Pil	racy necessionly ver	nuor ousromer support	- oovernment ousioner a	upport 17402		

The vendor can click the Attachments tab to navigate to the Attachments page.

	User:
er Vendor Documentation Looku	p Ext
ndor - Invoice 2-in-1	
ntract >> Pay DoDAAC >> Document >>	Routing >> Data Capture
Header Addresses Comments	Line Ren Attachmenta Alisc. Amounts Provine Document
ARMING: The Invoice Date has been pri	-populated from the WAWF system server.
ARNING: WAWF is designate NOT enter classified infor	d for Sensitive Unclassified information ONLY.
ere is an attachment size limit of GMR att	instrument over the second
Itashmant	
Browse	Wash .
Itachments Name Actions	
	The Attackment wave is your diveloped. Click the Pressee butters to leave the Clic that is to be attacked
	The Attachment page is now displayed. Click the Browse button to locate the file that is to be attached.
	The Attachment page is now displayed. Click the Browse button to locate the file that is to be attached.
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	The Attachment page is now displayed. Click the Browse button to locate the file that is to be attached.

The Attachment page is now displayed. Click the Browse button to locate the file that is to be attached.

Step 31

NAWF	User ; Demo
User Vendor Documentation Lookup Exit	
Vendor - Invoice 2-in-1	
Contract >> Pay DoDAAC >> Document >> Routing >> Data Capture	
Header Addresses Comments Line Item Attachments	Hisc Ansounts Preview Document
WARNING: The Invoice Date has been pre-populated from the WAWF system	n server.
WARNING: WAWF is designated for Sensitive Unclass	sified information ONLY.
Do NOT enter classified information in this system.	
here is an attachment size limit of GMB, attachments over this size will be reject	del.
Attachment	
C:IUsers/rescottiOneDriv Browse Uptood	
Attachments Name Actions	
	The Vendor clicks the Unload button to attach the selected document
	The venues are option button to attach the selected document.
	The vendor clicks the opoid battor to attach the selected document.
	The Period Circles the Option Justice to stated the solution document.

The Vendor clicks the Upload button to attach the selected document.

WAWF	User : Demo Builder Exercise
User Vender Decumentation Lookup Exit	
Vendor - Invoice 2-in-1	
Contract >> Pay DoDAAC >> Document >> Bouting >> Data Capture	
Meader Addresses Convenents Line Item Attachments Mitc. Amounts Preview Document	
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WARNING: WAWF is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.	
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Provide Internet	
Attachments Name Actions	
The attachment is now saved on the document. The attachment may be viewed or deleted by click the View Attachment or Delete Attachment links.	ang
Sateretti Saree Datit Documenti Melipi	

The attachment is now saved on the document. The attachment may be viewed or deleted by clicking the View Attachment or Delete Attachment links.

Step 33

WAWF		User : Demo Builder
User Vendor Documentation Look	Nep Exit	Linkercounty
Vendor - Invoice 2-in-1		
Contract >> Pay DoDAAC >> Document >	» Rotting >> Data Capture	
Header Addresses Comments	Line Item Attachments Miloc. Ancounts Preview Document	
WARNING: The Invoice Date has been p	vre-populated from the WAWF system server.	
WARNING: WAWF is designated	ted for Sensitive Unclassified information ONLY.	
Do NOT enter classified info	rmation in this system.	
There is an attachment size limit of GMB, a	flachments over this size will be rejected.	
Attachment		
Browse	1, to a second se	
Attachments Name	Actions	
	The Vendor can navigate to the Miscellaneous Amounts page by clicking the Misc. Amounts tab.	
Sebenit Seve Draft Document Help		
	Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ	

The Vendor can navigate to the Miscellaneous Amounts page by clicking the Misc. Amounts tab.

AMF Own Own American Control (and a control (a control (and control (a control (a control (an					
	AWF				User
Index - Index 2A-1 Table - Table SLAC - Standard - Gal Capter Table - Table SLAC - Standard - Gal Capter Table - Standard	ser Yendor Documentation J	Lookup Exit			
addet - 1 Gegard - Naturet	fendor - Invoice 2-in-1				
Nucl Nuclear Second Nuclear Second Mathemax Nuclear Second Nuclear Second Mathemax Nuclear Second Addit Mathemax Mathemax Addit Mathemax Addit Addit Mathemax Addit Addit Mathemax Addit Addit Mathemax Addit Addit	Contract >> Pay DoDAAC >> Docume	int >> Routing >> Data Capture			
With Circle Answer (1) Addition of the association of the asso	Header Addresses Commen	sts Line Item Attachments Mix. Amounts Preview Doc	current		
Hard Marcol Amounts Mere Frée Marcol Marcol Amount (B) Antion Marcol Marcol Amount (B) Antion Tes Tas Amount (B) Antion Tes Tas Amount (B) Antion Antion The Misc Amounts page is displayed. Use this tab to enter Miscellaneous Fees, Miscellaneous Allowances, and Taxes as required. Double-check entries for accuracy to ensure proper processing.	WARNING. The Invoice Date has been p	pre-populated from the WAWF system server.			
Name: File Name: F	tiscellaneous Amounts				
Mac // Add Mac Add Ter Ter Amount (t) Add The Misc. Amounts page is displayed. Use this tab to enter Miscellaneous Fees, Miscellaneous Allowances, and Taxes as required. Double-check entries for accuracy to ensure proper processing.	Misc. Fee	Misc. Fee Amount (\$)	Actions		
Non-Annances Description Tw Tas Announts The Misc, Amounts page is displayed. Use this tab to enter Miscellaneous Fees, Miscellaneous Allowances, and Taxes as required. Double-check entries for accuracy to ensure proper processing.			Add		
Tex Tex Amount (t) Actions Add Add Add	Misc. Anowence	Misc. Allowance Amount (5)	Actions		
The Misc. Amounts page is displayed. Use this tab to enter Miscellaneous Fees, Miscellaneous Allowances, and Taxes as required. Double-check entries for accuracy to ensure proper processing.	Tax	Tax Arount (\$)	Actions		
The Misc. Amounts page is displayed. Use this tab to enter Miscellaneous Fees, Miscellaneous Allowances, and Taxes as required. Double-check entries for accuracy to ensure proper processing.			Add		
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		The Misc. Amounts page is displayed. Use this ta accuracy to ensure proper processing.	ab to enter Miscellaneou	is Fees, Miscellaneous Allowances, and Taxes as required. Double-check entries for	
		The Misc. Amounts page is displayed. Use this to accuracy to ensure proper processing.	ab to enter Miscellaneou	us Fees, Miscellaneous Allowances, and Taxes as required. Double-check entries for	
		The Misc. Amounts page is displayed. Use this ta accuracy to ensure proper processing.	ab to enter Miscellaneou	is Fees, Miscellaneous Allowances, and Taxes as required. Double-check entries for	
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		The Misc. Amounts page is displayed. Use this to accuracy to ensure proper processing.	ab to enter Miscellaneou	us Fees, Miscellaneous Allowances, and Taxes as required. Double-check entries for	
		The Misc. Amounts page is displayed. Use this to accuracy to ensure proper processing.	ab to enter Miscellaneou	us Fees, Miscellaneous Allowances, and Taxes as required. Double-check entries for	

The Misc. Amounts page is displayed. Use this tab to enter Miscellaneous Fees, Miscellaneous Allowances, and Taxes as required. Double-check entries for accuracy to ensure proper processing.

Step 35

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Click the Provider Decument tab to view the entire document
Calck the Freedow bocument tab to view the entire document.
Sabert Sawe Endt Document Help
Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ

Click the Preview Document tab to view the entire document.

VAWF							User : WAWP	Vendo er Friendi
ser Vendor Documentatio	n Lookup Exit							
endor - Invoice 2-in-1								
outing >> Data Capture								
Header Addresses Co	mments Line Item	Attachments	c. Amounts Preview D	ocument				
roand All Collanza All		11						
INFO: Saved as of: 2025/01/10 22 WARNING: The Invoice Date has	51:32 Document will be re been pre-populated from th	noved from a saved status after 7 e WAWF system server.	day(s) and any data will be lost.					i
Document Information								
Contract Number Type		Contract Number	Delh	very Order	Reference Pr	rocurement Identifier	Effective Date	
Cooperative Agreement		18221518F0509						
Invoice Number	Invoice Date	Final Invoice?	Invoice Received Da	69	Invoice Credit Type	Communication Service	Authorization (CSA)	
INV1650	2025/01/10	N		Ad	ministrative Adjustment	C5A12345678	19012345 Total	
1 CLINISLIN(a)	mation						F 2600.00	
0 Miscellaneous Amount/s)							\$ -2500.00	
(0)						Document Total:	\$ -2 500 00	
Shipment Number				Shipment Dat		Final Shin	ment	
SER 1654				2018/12/19	-	N		
Billing/Account Number				Service Period From Da	te	Service Perior	d To Date	
Line Item Information	The Preview Vendor can s	Document page is now croll the contents of the	displayed. The Previe tab to review the do	w Document page cument.	provides a full represent	ation of the document. The		
Item No.	P	wing the involce inform	suon you notice an ini	accuracy, you may	return to the appropriat	e tab to correct the information.	Amount (\$)	
0001	1234567890123	A3	-50	Each	EA	50.00	-2,500.00	
			an discourse and a second s					

The Preview Document page is now displayed. The Preview Document page provides a full representation of the document. The Vendor can scroll the contents of the tab to review the document.

If after reviewing the invoice information you notice an inaccuracy, you may return to the appropriate tab to correct the information.

Step 37



The Vendor can expand all document sections by clicking the Expand All link and collapse the contents of the tab by clicking the Collapse All link.

The Vendor can expand and collapse individual headers by clicking on the section headers.

Step 39

Jser Vendor Documentati	on Lookup Exit					
/endor - Invoice 2-in-1						
Routing >> Data Capture						
Header Addresses C	omments	Attachments Nin	c. Amounts Preview Document			
Expand All Collapse All INFO: Saved as of: 2025/01/10 2 WARNING: The Invoice Date has	2:51:32 Document will be re been pre-populated from th	moved from a saved status after 7 ie WAWF system server.	The Document Information se	ection of the tab is now expande	d.	
-]Document Information						
Contract Number Type		Contract Number	Delivery Order	Reference	Procurement Identifier	Effective Date
Cooperative Agreement		1822T518F0509				
Invoice Number	Invoice Date	Final Invoice?	Invoice Received Date	Invoice Credit Type	Communication Service Authorization (CSA)	
NV1650	2025/01/10	N		Administrative Adjustment	CSA123456789012345	
Summary of Detail Level Info	rmation					Total
1 CLIN/SLIN(s)						\$ -2500.00
0 Miscellaneous Amount(s)						\$ 0.00
					Document Total:	\$ -2,500.00
Shipment Number			SI	nipment Date	Final Shipment	
SER 1654				2018/12/19	N	
Billing/Account Number			Service Peri	od From Date	Service Period To Date	
			2018	12/01	2	1018/12/20
JLine Item Information +JACRN Information +JAddress Information	Once th	ne information is verified	d, the Vendor can click the Subr	nit button from any page to subi	mit the document to WAWF.	
*)Misc Information						

The Document Information section of the tab is now expanded. Once the information is verified, the Vendor can click the Submit button from any page to submit the document to WAWF.

Step 40

WAWF		User : WAWF Vendor Printer Friendle
User Vendor Documentation Lookup Exit		
Success		
The Invoice 2-in-1 (Services Only) was succ It has been processed via EDI.	essfully submitted.	
Contract Number Delivery Order Shipment Nu 1822T518F0509 SER1654	Invoice Number	
Emails rent to Vendor: aniszatéljicaci com Emails rent b Vendor: sands tatiglicaci com Emails sent b Vendor: sands tatiglicaci com Emails sent b Vendor: sands tatiglicaci com Email sent b Prichois vendor tatiggicaci com Instituctura en entre or CAGE: cos 04411 to EDI Renting Co- Natificacion sent for CAGE: cos 04411 to EDI Renting Co- Natificacion sent for CAGE: cos 04411 to EDI Renting Co- Natificacion sent for CAGE: cos 04411 to EDI Renting Co- Natificacion sent for CAGE: cos 04411 to EDI Renting Co-	Nei -1647 91. 15442. 00174624, 0503. 011714300 Nei -1647 11. 15442. 012446719. 0017145719 Nei -1647 11. 15462. 012446719. 0131. 01416719 Nei -16491WWF, FA, jacobientpoolf FTPEDDredonyllby juoningiabilin nazaligijeke cad comindifications	
Fri Jan 10 22:54:14 UTC 2025		
	Once the document is submitted, the WAWF system will confirm successful submission. Email notifications, FTP, and EDI messages will be sent as applicable. Vendors may add additional email recipients by selecting the Send Additional Email Notifications link.	
Return		
	Security & Privacy Accessibility Vendor Customer Support Government Customer Support FAQ	

Once the document is submitted, the WAWF system will confirm successful submission.

Email notifications, FTP, and EDI messages will be sent as applicable.

Vendors may add additional email recipients by selecting the Send Additional Email Notifications link.

End



This concludes our demonstration.