

Foreign Vendor Support

Foreign Vendor Request – Vendor Registration – EFT Information

PIEE Homepage

Help Desk

CAM

Foreign Vendor

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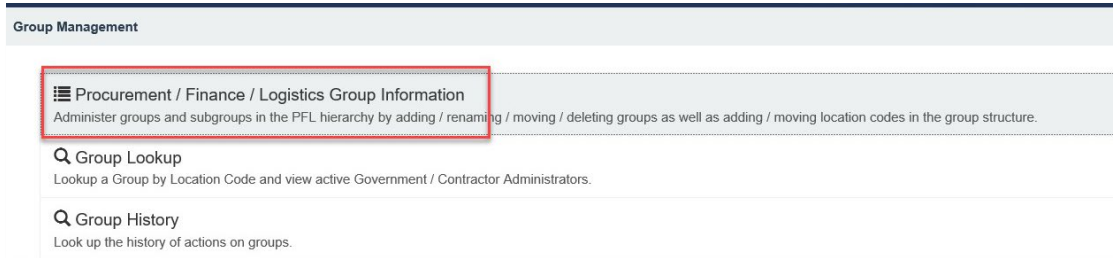
Foreign (non-US) Vendor Organization (not in SAM) makes request to the Help Desk to add their CAGE Code to the Vendor Group Structure. This is required for the Foreign Vendor to register in PIEE and submit invoices.

<p>WAWF Roles</p>	<p>WAWF Roles with the capability to add Foreign Vendors and edit EFTs:</p> <ul style="list-style-type: none"> • Contractor Administrator (CAM): Ability to add the EFT information for the Vendor • Vendor/Vendor View Only: Register in PIEE once they are added to the Vendor Group Structure
<p>Initiate Request for Registration as a Foreign Vendor</p>	<p>Non-US Organizations, not in SAM, but within the FLIS Portfolio Data Warehouse (FPDW), must request their CAGE Code be added to the PFL Vendor Group Structure via the Help Desk (PIEE Super Admin).</p> <p>Help Desk contact information: Telephone: (866) 618-5988 Fax: (801) 605-7453 Primary Email: disa.global.servicedesk.mbx.eb-ticket-requests@mail.mil</p> <p>CAM registration through the Help Desk requires verification of EB POC through SAM.gov. Once the verification is complete, the CAGE Code is added to the FPDW group structure for the CAM to register for the CAGE Code.</p>
<p>CAM Registering for the Foreign Vendor CAGE Code</p>	<p>The PIEE Contract Administrator (CAM) logs into PIEE and registers for the Foreign Vendor CAGE Code Group. This registration must occur for the Foreign Vendor to register in PIEE.</p> <p>Once registered, the EFT Information is available to the CAM.</p>

To access an EFT, first select the Group Management link within the Administration Console.

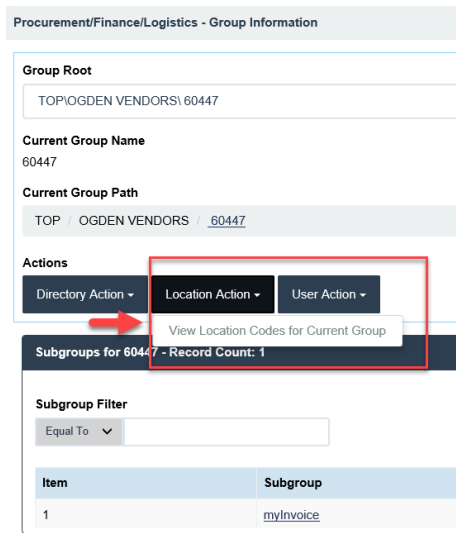


Within the Group Management section, select the 'Procurement / Finance / Logistics Group Information' link.



Navigation

Click the 'Location Action Drop Box' and select 'View Location Codes for Current Group'



Select the dropdown box under "Group Root" and choose the applicable CAGE Code.

Group Root

TOPIOGDEN VENDORS\160447
TOPIOGDEN VENDORS\10AMC0
TOPIOGDEN VENDORS\10B4J7
TOPIOGDEN VENDORS\10HJB3
TOPIOGDEN VENDORS\10HY50
TOPIOGDEN VENDORS\10S908
TOPIOGDEN VENDORS\11E5G9
TOPIOGDEN VENDORS\11URK6
TOPIOGDEN VENDORS\13CA29
TOPIOGDEN VENDORS\13DR29
TOPIOGDEN VENDORS\14B834
TOPIOGDEN VENDORS\152881
TOPIOGDEN VENDORS\16P5P7
TOPIOGDEN VENDORS\163516
TOPIOGDEN VENDORS\169PP2
TOPIOGDEN VENDORS\16DN18
TOPIOGDEN VENDORS\175957
TOPIOGDEN VENDORS\17U115
TOPIOGDEN VENDORS\18V613
TOPIOGDEN VENDORS\1MYINVOICE VENDORS LEVEL2
TOPIOGDEN VENDORS\1RICE
TOPIOGDEN VENDORS\1002N8\13499
TOPIOGDEN VENDORS\1RAYTHEON\15090
TOPIOGDEN VENDORS\1TEST2\1TEST1
TOPIOGDEN VENDORS\1HONEYWELL\1HONEYWELL INTERNATIONAL\MENNEAPOLIS MN 94580

Item	Subgroup
1	myInvoice

On the results screen, the EFT Information button is now available.

Location Codes for 13499 - Record Count: 4

Location Code Filter: Equal To

Search results: 20 records per page

Item	Location Code	Location Code Type	Activity Name	Action
1	13499	CAGE	ROCKWELL COLLINS, INC.	Org Email(s) <input type="button" value="EFT Information"/>
2	EAC08	CAGE		Org Email(s) <input type="button" value="EFT Information"/>
3	EY3458	DoDAAC	EY3458 ROCKWELL COLLINS INC	Org Email(s) <input type="button" value="EFT Information"/>
4	Q99660	DoDAAC	THE BOEING COMPANY	Org Email(s) <input type="button" value="EFT Information"/>

After a foreign CAGE Code (In FPDW) has been added to the PFL Vendor Group Structure, any level PIII Contractor Administration (CAM) will have the ability to add EFT information (at the CAGE profile level) on behalf of their organization.

NOTE: Users are still given the option to manually enter the EFT Information.

EFT Information Fields

- CAGE Code
- Name Reflected on Bank Account
- Bank Account Number
- Account Type
- Bank Name
- SWIFT Code
- ACH Routing Number
- International Bank Account Number (IBAN)
- Bank Branch Name
- Bank Address
- Bank City
- Pre-populate EFT Fields Indicator

EFT Information

Select the checkbox to pre-populate Vendor information within documents created under their CAGE Code. The Contract Administrator (CAM) Admin Console has been modified to provide the CAM with the ability to manually update Non-U.S. CAGE Code banking information in WAWF. After selecting the checkbox, click the save button.

A success message will display. A Foreign Vendor can now register and create invoices.

The Foreign Vendor can now register in PIEE as a Vendor to begin the submission of invoices. The Vendor Invoice will have the EFT Information populated if the EFT Information checkbox is selected.

The Vendor can update the pre-populated EFT information on the Invoice. The EFT Data can also be re-populated and editable in the following scenarios: Recall, Resubmit, Change DoDAAC, and on Saved Documents.

If the CAM did not check 'Pre-populated EFT Information on Document' checkbox, no EFT information is populated on the invoice and the Vendor will have to enter the information manually.

Foreign Vendor